

# AGENDA

## WSDOT/ACEC PD Team Meeting

*December 3, 2021*

*9:00am – 11:00am*

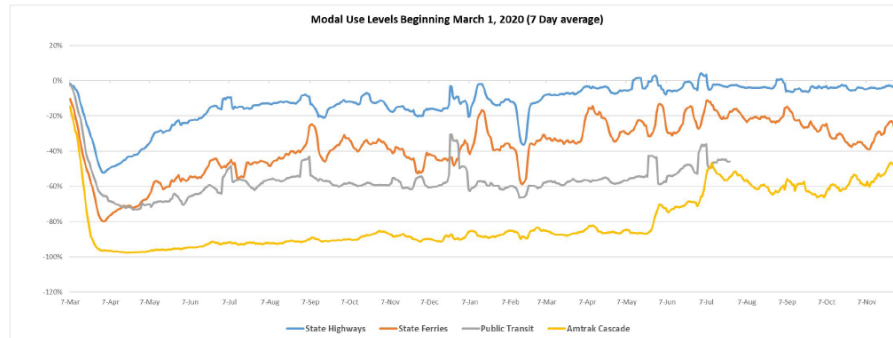
**Attendees:**

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|---|---|--|
| <input type="checkbox"/> Kevin Miller/WSDOT               | <input type="checkbox"/> Cesar Mayor/WSDOT      | <input type="checkbox"/> Jeff Lavinder/Parsons         |
| <input type="checkbox"/> Mike Fleming/WSDOT               | <input type="checkbox"/> Chad Hancock/WSDOT     | <input type="checkbox"/> John Donahue/WSDOT            |
| <input type="checkbox"/> Lisa Reid/SCJ Alliance           | <input type="checkbox"/> Chris Keifenheim/WSDOT | <input type="checkbox"/> Larry Larson/WSDOT            |
| <input type="checkbox"/> <del>Alec Williamson/WSDOT</del> | <input type="checkbox"/> Chuck Meade/WSDOT      | <input type="checkbox"/> Manuel Feliberti/DEA          |
| <input type="checkbox"/> Amir Rasaie/WSDOT                | <input type="checkbox"/> Daniel Babuca/WSP      | <input type="checkbox"/> Steve Olling/Parametrix       |
| <input type="checkbox"/> Ben Hoppe/JUB Engineers          | <input type="checkbox"/> Don Sims/HNTB          | <input type="checkbox"/> Suryata Halim/RHC Engineering |
| <input type="checkbox"/> Brian White/WSDOT                | <input type="checkbox"/> Heather Weeks/Jacobs   |  |

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|----------|---|---------------------|
| <b>1</b> | <b>Welcome &amp; Introduction</b>   | <b>Kevin Miller</b> |
| <b>2</b> | <b>Staff Updates</b>  | <b>All</b>          |
|          | <ul style="list-style-type: none"> <li>• HQ Development Division           <ul style="list-style-type: none"> <li>○ John Wynands (Oly Region RA) retired on December 16th</li> <li>○ Steve Roark (State Design Engineer) to Oly Region RA               <ul style="list-style-type: none"> <li>▪ Interim State Design Engineer??</li> </ul> </li> <li>○ Megan White (Director Environmental Services) retires end of February 2022               <ul style="list-style-type: none"> <li>▪ Currently working to fill</li> </ul> </li> <li>○ Dongho Chang (new State Traffic Engineer)</li> <li>○ Rick Keniston (ASDE for SCR, OLY) retires end of January 2022               <ul style="list-style-type: none"> <li>▪ Advertise for backfill</li> </ul> </li> </ul> </li> <li>• Roadmap to Recovery Plan           <ul style="list-style-type: none"> <li>○ <i>January 1<sup>st</sup> – HQ to advance transition back to work (40% teleworking) start at 25% of workforce</i></li> </ul> </li> </ul> |                     |

**Summary of transportation multimodal impacts due to COVID-19:**

- **Highways** –Traffic across the state last week was at about 3% less than the same dates in 2019. This included traffic over the Thanksgiving Holiday
- **Ferry Traffic** – Ferry ridership for weekdays is at about 75% of what it was for the same dates in 2019. For weekends it is at about 73% of 2019 for the same weekend.
- **Amtrak Cascades passenger service** – Passenger numbers for the last week are at about 52% of what they were for same dates in 2019.



- **WSDOT Regions & Consultants**
  - *Noted that Alec Williamson retired.*
  - *Suryata - 520 program share office space with 509 project. Space available in February. They are consolidating with less space using drop in system. For example the manager of the program plans to be there one day per week. Only 4 assigned offices with a name on them. New telework concepts are behind it.*
  - *Don Sims – 405 project office space has moved. New one is across the street from transit center open in mid-January. More hybrid model for the GEC team working with WSDOT. Other consultant staff will have a more traditional workspace. Challenging to recruit because of cost of living in the Seattle area. More success in bringing on new engineers.*
  - *Heather - Jacobs has consolidated their Bellevue office to one floor and no assigned offices. Did away with check in system just grab a space. Surveys were done – About 10% full time office, 10% full time from home, 80% asked for hybrid.*
  - *Steve - Parametrix is seeing the same statistics as Jacobs. Reflecting their public sector clients. No deadlines on return to office. Transitioning to 100% drop in.*
  - *Manual – David Evans same as other partners. They had a mandate but it wasn't implemented. They have 4 models offered between full remote to full in office. Assigned offices are for more frequent office folks. Frequent office folks are mostly short commutes and they are supervisors.*
  - *Chris K – NCR update allowing 25%. A lot of staff don't want to. Now allowing anyone at anytime and it's still less than 25%. Lack of interest in office could be new variants, holiday season. We are still being flexible with folks.*
  - *Chad H– SWR 25% back in the office. Each work unit is allocated 25%. Drop ins are set up. Monitors are available at drop in spaces. No check in system for drop in. 16 drop ins for 100 employees. They turned empty cubes into drop ins.*
  - *Larry – ER have not established drop in spots. OWL setups. Fluid situation right now. Trying to staff up to get ready for construction season. Converting a design office into a construction office. Staffing up right now. They find repetitive posting is bringing in good candidates. They are looking at hybrid of staff and consulting resources. Lost engineering manager won't be posting for awhile.*

### 3 Design Policy Updates

Kevin Miller

- **Managed Lanes**

- Update to DM Division 14 – ~~HOV and Transit~~ Managed Lanes
  - DM 1400
  - DM 1420 – Part Time Shoulder
    - Comment about specific and different guidance on drainage analysis in peak use shoulders, etc.
  - DM 1430 – Metered Shoulder
- DM 950 Public Art to DM 950 Community Mitigation and Public Art
  - Updated to be inclusive of community mitigation including overburdened and vulnerable communities, reasonable mitigation negotiated in good faith with the community that is commiserate of the impacts associated projects impacts

*No notes taken on this topic*

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|---|---|--------------|
| 4 | WSDOT/ACEC-WA Executive Liaison Committee Charter | Kevin Miller |
| 5 | Focus Areas: Identify & Prioritize                | All          |

***DB documentation requirements:***

*Brian white question about what's the focus - targeting requirements associated with approvals and ddp rather than project file, and when they're due. There's some misinterpretation in the standard templates on these points.*

*Follow up Brian - previous work by the group looked at DB improvements. Has that work been reflected in the current templates? Brian will send observations to Kevin about current issues he's been encountering in DB.*

***Post pandemic business models:***

*Any observations relative to the recent vaccine requirements?*

*Brian White - post mandate lost 17 engineering staff. They were already down 20 staff different issues. Recruiting has been poor too. New money there's anticipation for alot of new work but way understaffed. For example three new requests for access revision reports. They are trying to do the best they can.*

***Explore guidance about software:***

*Noted that bluebeam has emerged as the leading tool by wsdot but what are the other options in the market. Works with pdfs. Great place to document comments, but requires a well thought out process.*

*A few spoke up have tried adobe and all prefer bluebeam. You can see other comments in real time. Anyone can review in bluebeam for free, it's the document owner who pays for it.*

*Chad noted that SWR does not use bluebeam. Brian noted reviews are still hybrid in SCR. NCR has piloted only. ER has been using for a couple years.*

*Concluding discussion - what issues do we want to address as a group.*

*Kevin noted that issue 1 is already underway and he mentioned next steps.*

*Kevin suggested that the software issue be a focus for the group and advocate for bluebeam.*

*Suggested the business model issue be tabled as it is well underway.*

*Kevin volunteered to do some work on the bluebeam issue.*

*Dates for next year's meetings yet? Brian and others suggested having them scheduled in advance.*

*In person or hybrid meetings? Comment that hybrid is better to cut down on driving, but keep the option of meeting in person.*

*Kevin said expect virtual at next meeting but will flesh out what it will look like going forward.*

**6 Adjourn**

**Kevin**