

**WSDOT/ACEC-WA BAS
Sub-Committee Meeting**

Monday, November 04, 2024 – 9:00 am to 10:30 am

Meeting Minutes

- 1.) Introductions/Safety – Erik briefly covered the agenda and Crystal Donner provided the safety topic – cyber security.
- 2.) On-Site Reviews – Tonya Ahsoak-Stevens from OECR ran through the on-site review form and answered questions.
- 3.) CSO Update – Schatzie discussed a list of current task order agreements to our external page and feedback supports doing so. Also mentioned for our federally funded projects we've started conducting kick off meetings to make sure the prime and WSDOT PM understand responsibilities.
- 4.) Local Programs Update – Michelle Britton mentioned the LAG manual update is in progress and they will provide training in December/January to go over the changes.
- 5.) 24/25 Subcommittee Topics – Erik went over the focus areas for this coming year. No adds by the committee. We are able to mark the GEC forecast as complete as we will post our task order agreements to our external page.
- 6.) The meeting was adjourned at approximately 10:30 am.