

## **WSDOT/ACEC-WA BAS Sub-Committee Meeting**

Tuesday, September 10, 2024 – 9:00 am to 10:30 am

### **Meeting Minutes**

- 1.) Introductions/Safety – Erik briefly covered the agenda and introduced new members for the 24/25 cycle. Updates included:
  - Carolyn Simmons from the WSDOT Rail division is one of the new ACL team members for this upcoming year.
  - James Reynolds from the North Central region is the other new ACL team member for this upcoming year.
  - Amber Horan is the new Consultant Rates Engineer, replacing Donna Hines who has moved to a different office.
  - Ron Paananen talked about staying within the school zone speed limit as the safety topic.
- 2.) Annual Meeting Recap – Ron mentioned that one of the highlights from the annual meeting was the increased safe harbor rate from 110 to 120 percent and that the consultant community was pleased with how quickly the change transpired.
- 3.) Local Programs Update – Kyle McKeon mentioned projects that have recently closed and ongoing struggle to with local agencies to not let agreements close before the work is finished. Kyle offered to intercede if a local agency is not responding to consultants request to keep agreement active while work is still ongoing.
- 4.) Subconsultant Prompt Pay – Schatzie proposed an option from 49 CFR Part 26 in that primes would pay subs first then request reimbursement from WSDOT. Group wasn't crazy about this idea and a 10-day payment clause was suggested as an alternative. The group decided to wait and see results of Senate Bill 6040 before making changes to the agreement payment provisions.
- 5.) DBE Compliance – Schatzie went over some information in the Consultant Services Manual Chapter 700 related to DBE compliance. Consultant Agreements now have a person in OECR that is dedicated to monitoring the DBE compliance for our consultant agreements.
- 6.) 24/25 Subcommittee Topics – Erik went over the focus areas for this coming year. Will try and have Design Build rep at next meeting to provide an update on the DB Subcommittee and OCOI manual

7.) The meeting was adjourned at approximately 10:30 am.